

FREQUENTLY ASKED QUESTIONS FOR SIMS:

1. What is the full form of SIMS?

STAKEHOLDER IDENTITY MANAGEMENT SOFTWARE

2. What is the purpose of SIMS?

Stakeholder Identity Management Software (SIMS) is an online platform provided to capture the existing stakeholders and to create the master data specific to the need of Public Distribution Department of the states.

The main purpose of SIMS is to provide a single repository for capturing and updating Stakeholder information in PDS across various States and bring in uniformity and nation level standards while data capture. SIMS uses a common master table across various states and applications thus ensuring interoperability among disparate systems.

The SIMS application also provides for performing operations like registration, issuance of unique identity code and management of PDS stakeholders. SIMS has also enabled the states to publish stakeholder details on public portal.

3. How many types of user can operate on SIMS?

At present, two types of user can operate in SIMS:

- Admin (administrator) user
- DFSO(District Level Officer)

4. What are the features of “Admin user” role?

- a) Admin user is authorized to create District Food Offices in the State and also has the ability to create the user-ids for users within the District Food Supply Offices. These Users are typically the District Food and Supply Officers or the concerned equivalent officers in the State.
- b) Admin user can also assign roles to the user-ids created by him.
- c) Admin user is also authorized to create offices below the district level like Taluka office, inspector office and FPS. In this case, the admin user also generates the user-ids for the concerned officials posted in those departments.
- d) As per the security requirements, the Admin user is required to change the password immediately after first time login as administrator.
- e) The password management for all users at state level is controlled and managed by Administrator.

5. Who is a “District Supply Officer” and what are the DSO roles and responsibilities in SIMS?

- a) District Supply Officer is authorized to create Tehsil/Taluka/block level Food Office & Inspector Office users within the respective district.
- b) DSO is also responsible for approving the Tehsil/Block level offices in case the same has been created by the Admin user as above.

- c) Once the DSO creates the Tehsil/Block supply office it further creates the user with in the respective food offices.
- d) The DSO is also authorized to create Fair Price Shops under a particular Tehsil/block office within the same district.

6. Who is a Subdivision/Taluka/Tehsil/Mandal Supply Officer and what are its roles and responsibilities in SIMS?

- a) Tehsil/block office users are authorized to create Fair Price Shops which fall under the respective Tehsil/block/Taluka
- b) In case the FPS is created by the Admin user the Tehsil/Block level officer approves the FPS.

7. What are the different types of “Master Data” that are created in SIMS?

- a) STAKEHOLDER
- b) DISTRICT SUPPLY OFFICE
- c) SUBDIVISION/TEHSIL/TALUKA/MANDAL/CIRCLE SUPPLY OFFICE
- d) FOOD INSPECTOR OFFICE
- e) CARD TYPE MASTER
- f) DEPOT DETAILS
- g) FPS MASTER

8. What is a “shop id” and how does the “shop id” make a record unique?

SHOP ID is the FPS code which is of 12 digits. FPS code and PLC Code together make a record unique.

9. What is a “FPS code” and how is it structured?

FPS code is a 12 digit code which is a combination of 2 digits for “Operated By” and next 2 digits for “DFSO code” and the next 3 digits for “AFSO code” and last five digits are running numbers.

10. What is a “PLC code” and how is it structured?

PLC code is a permanent location code which is a combination of 2 digits for “State Code” and next 3 digits for “District Code” and the next 5 digits for “Tehsil Code” and last 6 digits are for “Village code.”

11. What is a User Management System and how does it work?

User Management functionality allows the Administrator user from State Food Department/State NIC team to create and add new logins for the various officials and also assign the access rights for creation and approval of various offices on the basis of their responsibilities.

12. How is a Fair Price Shop (FPS) created in SIMS?

This functionality helps the users in the creation/addition of Fair Price Shops. The user must ensure that prior to the creation of FPS Masters the Stakeholder, District Supply Office, Tehsil Supply Office, Food Inspector Office details, Card type master and Depot Details are captured in the system. Once all details have been entered FPS Masters can be created successfully.

13. How to access Depot Management System Access from SIMS?

Below are the steps to access Depot Management System from SIMS:

- a) Login in to Stakeholder Identity Management Software (SIMS) application using login credentials
- b) Click on **Master Data >> Depot Details** to open the link for entering the Depot Details
- c) Select the district from drop down list and press button "Go". Sims login works for DCMS login. It will provide Depot screen where you can create or update a depot.

14. What are the different types of Report Functionalities in SIMS?

User can find different types of reports under **Report Section** of application. Some Reports can be accessed directly under the Report section like villages; district, tehsil etc. and some reports are available in other reports section like depot wise fps etc.